

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
April 18, 2022  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the RTS Middle School Cafeteria  
Conklin, New York, County of Broome**

**MEMBERS  
PRESENT:** Mrs. Mary Haskell  
Mr. Jack Bell  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik

MOTION Howe  
SECONDED Vimislik  
APPROVED 5/18/22

**MEMBERS  
ABSENT:** Mr. Robert Strick

**ALSO  
PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk (Video Conference)  
Mr. Ethan Berry, Business Executive  
Mr. Ralph Schuldt, Director of Facilities  
Ms. Shannon Hogan, SVTA Representative  
Ms. Kara Giblin, Teacher  
Ms. Kelly McMahan, Teacher  
Ms. Felicia Herceg, Teacher  
Ms. Jill Harlow, Teacher  
Ms. Jody Flagg, Teacher  
Ms. Donna Parkison, Teacher  
Ms. Marjorie DePersis, Teacher  
Ms. Johanna Burkhardt, Resident  
18 Parents  
12 Students

Mrs. Mary Haskell, Board President, called the meeting to order at 6:00 p.m.

**RECORD OF ATTENDANCE** – Mr. Remza made a motion, seconded by Mr. Bell, to accept into record the attendance for the April 18, 2022, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

**APPROVAL OF MINUTES** – Mr. Leighton made a motion, seconded by Mrs. Vimislik to approve the minutes of the March 16, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – No Report

**FINANCIAL REPORT** – Mr. Remza made a motion, seconded by Mrs. Howe, that the Board acknowledges receipt of the March financial reports. Upon vote the motion was approved unanimously. (6 yeses)

**SUPERINTENDENT'S REPORT** – Mr. Doig asked Mr. Berry, business executive, to give the board a brief budget update. Mr. Berry briefly reported on the budget and stated the tax levy this year would be 1.88 percent.

**Presentation** - Brookside 3<sup>rd</sup> Grade Science - Ms. Giblin, Ms. McMahan, Ms. Herceg and Ms. Harlow, Brookside Teachers, along with four third grade Brookside students, in collaboration with Binghamton University, Roberson,

NYSEG and Broome-Tioga BOCES, worked on Biodiversity. Biodiversity is the variety of life in the world or in a particular habitat or ecosystem. The students each picked out a species to discuss and talked about the environment they lived in.

**Presentation** - Brookside Kindergarten Ag in the Classroom – Ms. Parkinson, Ms. Flagg, and Ms. DePersis along with four kindergarten students, discussed agriculture in the classroom. The students talked about what was needed for plants to grow, and made homemade salsa with the plants grown.

**Resolutions** – Mrs. Vimislik made a motion, seconded by Mr. Leighton, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 7 services recommended on the CPSE list dated 3/25 – 4/8/22
- Authorize the 25 services recommended on the CSE list dated 3/9 – 3/30/22

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position / Location</u>		<u>Effective Date</u>
Christina Knickerbocker	Teacher Aide	Middle School	3/3/22
Kathleen Seidel	Teacher Aide	Middle School	4/8/22
Ryan Wiggings	Teacher Aide	Donnelly	4/22/22
Larry Kozak	Head Bus Driver	Transportation	6/2/22
Trevor Lezotte	Cleaner	Facilities	4/6/22
Brittany Bush	Teacher	Middle School	6/30/22

Leave of Absence – The Superintendent recommends that Anita Barry, Brookside social worker, be granted a medical leave of absence from on or about May 4 through May 20, 2022.

Transitional Advisor – In light of the planned retirement of Maureen Kline as Director of Special Education, the District has a need for the training of a new Director of Special Education in the extensive operations of the District. Mrs. Kline has agreed to assist in a training capacity on a part-time basis for a limited duration. Her knowledge of the District's and State's special education requirements has to be imparted to a new appointee and her willingness to serve in this capacity is appreciated. The following resolution is recommended:

RESOLVED that Maureen Kline be appointed in the role of as a part-time Transitional Advisor to the District for the transition, training and education of the new Director of Special Education, effective May 2, at a rate of \$75.00 per hour, and without any other benefits. Mrs. Kline will report directly to the Superintendent who will monitor the needs of the position and the amount of time appropriate to fulfill the required tasks

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position/Location</u>		<u>Rate of Pay</u>	<u>Effective Date</u>
Jacob Horoszewski	Maintenance Mechanic	Facilities	As Per Contract	4/11/22

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Ryan Wiggings	Substitute Teacher Aide	As Per Contract	4/23/22

Tenure – that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Michael Henderson	Science 7-12, Chemistry 7-12 – <i>Prof.</i>	Middle School	9/7/22
Shannon O'Connell	Child Ed 1-6 - <i>Initial</i>	Brookside	9/7/22
Jill Harlow	SWD 1-6, Child Ed 1-6 - <i>Prof.</i>	Brookside	9/7/22

Extended Season Coaching Payment – that the following coach be paid for an extended winter coaching season:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
RayLasky	3 weeks extended season head coach	As Per Contract

Bid Awards – RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve

- Meat and Cheese Bid - May through June: Renzi, Ginsberg, Slate Foods, Lupo’s, Headwater, Cascun Farms.
- Commodity Processing Bid - July 1, 2022 – June 30, 2023: Asian Food Solutions, Renzi, Nardones, Maid Rite, Ginsberg, Yang’s, Big Apple, Brookwood Farms.
- Chicken Bid – July 1, 2022 – June 30, 2023: Renzi

Disposal – Whereas, the Susquehanna Valley School District has Planer Tag# 556 & Jointer Tag# 558 that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove them from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and third, if they cannot be sold or donated to dispose of them as trash or recycled.

Vote Inspectors – to approve the following resolution regarding vote inspectors for the May 17, 2022, Annual Vote: BE IT RESOLVED, that Sue Dean serve as Chairperson of the Annual Meeting and Vote. That John Dancesia serve as Chief Inspector of the Vote. The following persons are nominated to serve as Assistant Clerks and/or Inspectors of the Election: Sue Dean, Jennifer Dancesia, Yolanda Dancesia, Jan Strnatka, Debbie Wood, Donna Pritchard, Cindy Willis, and Anne McGuigan.

**BOCES Budget** – Mr. Remza made a motion, seconded by Mr. Bell that the administrative budget of the Broome-Tioga Board of Cooperative Educational Services in the amount of \$3,245,861 is hereby approved.

Upon vote the motion was approved unanimously. (6 yeases)

**BOCES Trustee Seats** – Mrs. Vimislik made a motion, seconded by Mrs. Howe, that the Board casts votes for the Broome Tioga Board of Cooperative Educational Services as follows:

1.	Sandra Ruffo	(Three Year Term)
2.	Nicholas Matyas	(Three Year Term)
3.	William Powell	(One Year Term)

Upon vote the motion was approved unanimously. (6 yeases)

**Adopt 2022-2023 Budget** – Mr. Bell made a motion, seconded by Mrs. Vimislik, that the Board of Education adopt the proposed 2022-2023 General Fund Budget in the amount of \$41,142,256.

Upon vote the motion was approved unanimously. (6 yeases)

**Property Tax Report Card** – Mr. Remza made a motion, seconded by Mrs. Howe, that the Board of Education does and hereby accept the enclosed Property Tax Report Card in concurrence with the adoption of the 2022-2023 General Fund Budget to be forwarded to the NYS Education Department.

Upon vote the motion was approved unanimously. (6 yeases)

**Retirement**– Mr. Remza made a motion, seconded by Mr. Leighton, that the following retirement be approved:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective Date</u>
Denise Miller	Teacher	1996 – 2022 (26)	3/20/22

Upon vote the motion was approved unanimously. (6 yeases)

**ASSISTANT SUPERINTENDENT’S REPORT** – Mrs. Brubaker reported that we will again have three pre-k classrooms, and all 54 students that registered got a spot in a classroom. She said that there was one late registration and that student is currently on a waiting list. She stated that the ELA testing was complete with very few students opting out. The math testing will begin next week.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – Mrs. Mary Haskell reported that she recently had a phone conversation with a representative from NYSSBA and they have offered to come and meet the board to discuss the roles of a school board member.

Mr. Leighton said that they just held a Capital Project meeting, which was mostly discussing budgetary items.

**VOICE OF THE ADMINISTRATORS** – Mr. Schuldt, director of facilities, reported that we did receive final approval on the concession stand project and they have placed the order for the building. The site work will begin shortly.

Ms. Shannon Hogan, SVTA representative, stated that the SVTA was currently working on this year's SVTA scholarship which will go to a deserving senior who plans to go into education.

**VOICE OF THE PUBLIC #2** – None

**Executive Session** – Mr. Leighton made a motion, seconded by Mr. Remza, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (6 yeses)

At 6:51 p.m. the Board recessed

At 6:53 p.m. the Board met in Executive Session

At 7:00 p.m. the Board returned to Regular Session

**MOTION TO ADJOURN** – Mr. Leighton made a motion, seconded by Mr. Remza, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:00 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk